



Hamilton County Storm Water District

Administered by the Hamilton County Engineer's Office – Theodore B. Hubbard, County Engineer
in partnership with the Hamilton County Soil and Water Conservation District
the Hamilton County Department of Planning & Development,
and the Hamilton County Public Health Department

Website: <http://www.hcswd.org>

Hamilton County Storm Water District

80th Oversight Board Minutes

October 26, 2017

2:00 p.m.

Springfield Township Administration Building

Allen Paul Room

Board Members Present	Board Members Absent
Mark Quarry – Hamilton County Municipal League	Chris Monzel – Hamilton County Commissioners' Office
Joseph Honerlaw – Hamilton County Township Association	Andrew Pappas – Hamilton County Township Association
Theodore Hubbard – Hamilton County Engineer	Jenny Kilgore – Hamilton County Municipal League
Alternates Present	Alternates Absent
Jim Obert – Symmes Township Resident	Tim Gilday – Hamilton County Engineer's Office
Gena Bell – Hamilton County Commissioners' Office	Frank Birkenhauer – Hamilton County Township Association
Merrie Stillpass – Hamilton County Municipal League	Jennifer Kaminer – Hamilton County Municipal League

Guest Name	Organization
Tom Alderfer	Village of Glendale
Chris Calpin	CDM Smith
Nancy Ellwood	CDM Smith
Dora Hamblin	CDM Smith
Brad Johnson	Hamilton County Public Health
Todd Long	Hamilton County Engineer's Office
Bill Luchsinger	Hamilton County Engineer's Office
Keerthi Palanisamy	CDM Smith
Richard Shelly	Anderson Township
Holly Utrata-Halcomb	Hamilton County Soil & Water Conservation District

1) Meeting Called to Order / Pledge of Allegiance

Chairman Quarry called the 80th Oversight Board Meeting to order at 2:04 p.m., and then led the group in the Pledge of Allegiance.

2) Introductions

Introductions of the Oversight Board and Alternate Members were made.

3) Approval of Minutes:

Board Member Honerlaw moved to approve the minutes from the 79th Oversight Board Meeting dated June 22, 2017; seconded by Board Member Hubbard; and the motion carried.

4) Unfinished Business:

None

5) New Business:

A) 2018 Meeting Schedule:

Mr. Long, presented the proposed changes to the 2018 Meeting Schedule for approval. The first change is based on the budget cycle of the county being slightly accelerated requiring submittal of the budget to the County by May 31st of each year. The changes allow for work session(s) before the public meeting prior to the due date. The second change is to move the start time for the Oversight Work Sessions from a 2:00 PM to 9:00 AM with a goal of achieving better attendance.

Alternate Board Member Obert, mentioned that he and Board Member Merrie Stillpass are on the Hamilton County Regional Planning Commission, those meetings are scheduled for the first Thursday of the month, presenting a conflict for two of the scheduled meetings – possibly impacting quorum. Mr. Long stated that this conflict can be worked through. Board Member Hubbard mentioned that meetings with conflicts could be moved to later in the day.

Alternate Board Member Obert moved to approve the 2018 Meeting Schedule subject to changes as needed; seconded by Board Member Hubbard; and the motion carried.

B) Partner Agency Activity Updates:

Mr. Long acknowledged the hard work of the partner agencies in preparing the presentation materials for the activity update.

Todd Long spoke on behalf of the Hamilton County Planning Department regarding mapping activities and challenges thus far in 2017; Holly Utrata-

Please refer to agenda packet for schedule details

Halcomb presented a summary of Soil and Water Conservation District permit compliance activities; and Nancy Ellwood, from CDM Smith, presented an update on the status of the illicit discharge detection and elimination (IDDE) outfall screening program on behalf of the Hamilton County Public Health staff.

5) **Further Announcements:**

A) Next Meeting Dates:

- Oversight Board Working Session – Thursday, December 14, 2017 - Springfield Township Allen Paul Room 2:00 P.M.

6) **Other Business:**

A) None

7) **Adjournment:**

With no further business, the 80th Oversight Board meeting was adjourned by Chairman Quarry.

Respectfully submitted,



Theodore B. Hubbard, P.E.-P.S.
Secretary/Treasurer for HCSWD