



Hamilton County Storm Water District

Administered by the Hamilton County Engineer's Office – Theodore B. Hubbard, County Engineer
in partnership with the Hamilton County Soil and Water Conservation District
the Hamilton County Department of Planning & Development,
and the Hamilton County Public Health Department

Website: <http://www.hcswd.org>

Hamilton County Storm Water District

79th Oversight Board Minutes

June 22, 2017

2:00 p.m.

Springfield Township Administration Building

Allen Paul Room

Board Members Present	Board Members Absent
Mark Quarry – Hamilton County Municipal League	Joseph Honerlaw – Hamilton County Township Association
Theodore Hubbard – Hamilton County Engineer	Chris Monzel – Hamilton County Commissioners' Office
Jenny Kilgore – Hamilton County Municipal League	Andrew Pappas – Hamilton County Township Association
Alternates Present	Alternates Absent
Tim Gilday – Hamilton County Engineer's Office	Frank Birkenhauer – Hamilton County Township Association
Jim Obert – Symmes Township Resident	
Gena Bell – Hamilton County Commissioners' Office	
Jennifer Kaminer – Hamilton County Municipal League	
Merrie Stillpass – Hamilton County Municipal League	

Guest Name	Organization
Tom Alderfer	Village of Glendale
Chris Griffith	Hamilton County Public Health
Dora Hamblin	CDM Smith
Brad Johnson	Hamilton County Public Health
Todd Long	Hamilton County Engineer's Office
Bill Luchsinger	Hamilton County Engineer's Office
Keerthi Palanisamy	CDM Smith
Gordon Perry	City of Blue Ash
Ron Ripperger	Delhi Township
Holly Utrata-Halcomb	Hamilton County Soil & Water Conservation District
Kathy Wade-Dorman	City of the Village of Indian Hill
Jim Welber	Hamilton County Planning and Development Department

1) Meeting Called to Order / Pledge of Allegiance

Chairman Quarry called the 79th Oversight Board Meeting to order at 2:01 p.m., and then led the group in the Pledge of Allegiance.

2) Introductions

Introductions of the Oversight Board and Alternate Members were made.

3) Approval of Minutes:

Board Member Hubbard moved to approve the minutes from the 78th Oversight Board Meeting dated April 27, 2017; seconded by Alternate Board Member Obert; and the motion carried.

4) Unfinished Business:

None

5) New Business:

A) 2018 Budget:

Mr. Long, explained that it was necessary for an acceleration in the District's budget approval process moving forward. The typical storm water budget process will need to move to earlier in the calendar year in order to match the county budget schedule.

Mr. Long, presented the overall budget development process and the draft 2018 District budget for approval (handout provided). The following points were discussed:

- Co-Permittee Level of Service (LOS) forms were sent out to each jurisdiction, and the majority of completed forms have been received.
- Highlights of the projected District expenditures and revenue were discussed using information provided in the handouts
- The District's fiscal glide path, discussed in previous meetings, was reviewed – including the projected decrease in revenue and availability of reserve funds for some services.
- The Board was reminded that the proposed 2018 budget dips into reserves to meet the expenditure needs.

Mr. Long answered questions from Chairman Quarry and Member Hubbard regarding responses received for LOS forms stating that four municipalities have not yet returned their completed forms. Mr. Long indicated that those are still being pursued but their total impact on the revenue and expenditures is minimal

– and that they all are currently receiving just base services. Three Townships have not responded but their service levels are pre-determined. Of the completed LOS forms received, none have indicated a request for reduction in services.

In answer to a question from Member Obert with respect to outreach to communities who have left the District, Mr. Long responded that he has met with the Village of Woodlawn regarding District benefits and past issues have been addressed. The membership question will go to the village council for their consideration.

Board Member Kilgore moved to approve the 2018 District budget; seconded by Board Member Hubbard and the motion carried.

B) 2016 Capital Improvement Projects (CIP):

Mr. Long, presented a brief background of the Capital Improvement Project program and provided an update to the Board regarding the funding and status of the approved 2015/2016 CIP projects (handout provided). Each community was contacted between March 2017 and June 2017 and asked to provide an update on their projects- before and, after, and to provide current pictures of the projects.

5) Further Announcements:

A) Next Meeting Dates:

- Oversight Board Working Session – Thursday, September 28, 2017 - Springfield Township Allen Paul Room 2:00 P.M.
- Oversight Board Meeting - Thursday, October 26, 2017 - Springfield Township Allen Paul Room 2:00 P.M.

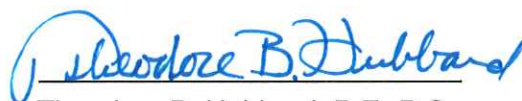
6) Other Business:

A) None

7) Adjournment:

With no further business, the 79th Oversight Board meeting was adjourned by Chairman Quarry.

Respectfully submitted,



Theodore B. Hubbard, P.E.-P.S.
Secretary/Treasurer for HCSWD